

# State of Colorado



## DPA

**Department of Personnel  
& Administration**

**Division of Human Resources**

1313 Sherman St., First Floor  
Denver, Colorado 80203  
Phone (303) 866-2323  
Fax (303) 866-2021  
[www.colorado.gov/dpa](http://www.colorado.gov/dpa)

**Bill Owens**  
*Governor*

**Jeffrey M. Wells**  
*Executive Director*

**Paul Farley**  
*Deputy Executive Director*

**Jeffrey C. Schutt**  
*Division Director*

### **NOTICE OF RULEMAKING**

**TO:** Secretary of State  
All Departments, Agencies, Institutions and Other Interested Parties

**FROM:** Jeffrey C. Schutt, Director  
Division of Human Resources

**Date:** April 21, 2006

**SUBJECT:** NOTICE OF PUBLIC HEARING TO CONSIDER ADOPTION OF  
PERMANENT ADMINISTRATIVE PROCEDURES

The State Personnel Director will hold a public hearing on Tuesday, May 30, 2006, to consider adoption of permanent administrative procedures pertaining to definition of eligible dependents and referrals for multiple vacancies, to reflect statutory and procedural changes, eliminate ambiguities and provide clearer guidance to users of the Director's administrative procedures. Procedures to be considered for amendment include:

**Multiple Vacancies**

4-24—Provides clarity regarding referral of top-ranking candidates to an appointing authority with multiple vacancies.

**Director's Appeal/Dispute Form**

8-79—Separates the State Personnel Director's appeal and dispute form from that used by the State Personnel Board.

### Eligible Dependents

11-6 (A)—New rule implementing statutory changes resulting from HB 05-1101 and HB 06-1256, to provide clarity that the definition of eligible dependent includes an unmarried child of an enrolled employee who is under twenty-five and meets residence and financial criteria.

The May 30, 2006, public hearing will commence at 10:00 a.m. in conference room 318 of the Centennial Building, 1313 Sherman Street, Denver. All interested persons are urged to attend this public hearing and to submit written comments concerning the proposed administrative procedures to the State Personnel Director for the Director's consideration. Written comments should be submitted no later than close of business on May 23, 2006.

Reasonable accommodation will be provided upon request for persons with disabilities. If you are a person with a disability who requires an accommodation to participate in this public hearing, please notify Iris Goodrich at 303-866-2171 by May 23, 2006.

The proposed administrative procedures and the proposed statement of basis, specific statutory authority and purpose will be available for review by interested persons on or before close of business May 23, 2006, at 633 17<sup>th</sup> Street, Suite 1600, Denver, Colorado 80202 and 1313 Sherman Street, Room 122, Denver, Colorado 80203, and on the Web at <http://www.colorado.gov/dpa/dhr/>.

The State Personnel Director's authority to adopt these administrative procedures is enumerated in, but not limited to:

- Colorado Constitution, Article XII, Sections 13 and 14;
- State Personnel System Act, Title 24, Article 50, Sections 101 through 804, CRS (2005); Sections 24-50-501 through 24-50-513, CRS (2005)
- State Support Services Reorganization Act, 24-50.3-104, CRS (2005); and
- *CAPE v. Lamm*, 677 P2d 1350 (Colo. 1984).